

Team 1 Meeting Notes 13/12/2023 (Wednesday)

Attendees

Chair: Maria Ingold

Attendees:

- Abdullah Alaskar
- Maria Ingold

Status on Previous Actions

Who	Action	Status
Each	Research, draft and share <ul style="list-style-type: none">• Camille: code• Maria: draft (merge Maria, Camile)• Abdullah: draft	<p>Maria</p> <ul style="list-style-type: none">• Started on draft and merged in Camile's outline and references for source material.• Completed report prose:• Introduction (Background, Overview, Objectives)• System Requirements (Overview, Programming Language, Libraries and Frameworks),• Design Decisions and Approach (Design Decisions, Methodology, Development Techniques).• Included 3 diagrams.• Created very basic code samples in requests, Beautiful Soup, and Pandas as well as Scrapy so could start writing from understanding• Shared code samples and nightly drafts from Sunday with team via WhatsApp. <p>Camile</p> <ul style="list-style-type: none">• Unable to get to this week. However, the references he provided have been useful in constructing the report. <p>Abdullah</p> <ul style="list-style-type: none">• Unwell.

Actions Taken in Meeting

Meeting	<ul style="list-style-type: none"> • This meeting was agreed at last meeting (Saturday). • Maria sent initial recurring meeting to email calendars and sends updates. • Unclear if or why meeting is missing from calendars. • Maria requested each team member be responsible for remembering to attend once agreed and invite sent. • Meeting adjourned early. • Meeting to be rescheduled.
Report	<ul style="list-style-type: none"> • Report has not yet been read by team. This is due to illness in one case. • Maria has created an interactive outline, a clickable reference list, sample code, modifiable diagrams, and the report (drafts shared nightly). She requests the team make the time to read the report. • Abdullah requested to write last Challenges section. Unfortunately his outline draft wasn't directly applicable to the assignment, and his illness has meant that he doesn't yet have the understanding of the material at the level needed, nor will he feel well soon enough to complete the work to the same standard. Maria suggested he read the report, raise questions and provide research and academic references for Challenges section.

Actions Next Steps

Who	Action	Status
Maria	Maria to continue with draft and send nightly updates to team via WhatsApp.	
Camille	Review report <ul style="list-style-type: none"> • Make comments • Share suggestions for Challenges 	
Abdullah	Review report <ul style="list-style-type: none"> • Make comments • Share suggestions for Challenges 	

