Team 1 Meeting Notes 09/12/2023

Attendees

<u>Chair</u>: Maria Ingold

<u>Attendees</u>:

- Abdullah Alaskar
- Camille Grimal
- Maria Ingold

Status on Previous Actions

Who	Action	Status
Each	Research, draft and share ● This week separate directions ● Next week come back together and merge ● Share thoughts in Google Documents ● Note in WhatsApp	● Maria updated further researcher couched as questions and considerations including rationale and references. ● Camile provided draft outline thoughts. ● Abdullah drafting and verbally raised concerns. ● Discussed draft considerations and agreed some points.

Actions Taken in Meeting

Agreed

Report	● Not trying to solve everything now. ● Can identify without knowing how to code.
Each Action	● Camille will think through code prototype. ● Abdullah write a draft with identification where unclear. ● Maria will do first prose draft merging in other prose drafts.
Interactivity	● Continue using WhatsApp, Google Drive and Email. ● Do more frequent sharing with all first drafts by end of Monday ● Next meeting Wednesday. ● Ensure read and commented prior to Wednesday.
Questions	● What solve: keep it simple, but explain what could be done. ● Camile prototype code will drive use case (URLs, Elements, Data)

	• Consider just HTML, XML for now but mention how could do others. • We will consider web-crawling in addition to parsing—all components, but our delivery in Unit 11 may only be a subset. • We agree that we might want to write to a file, but database would be better • Python, CSV, local client-based at this stage • Beautiful Soup versus Scrappy for this project because more learner-friendly even if less efficient. • Maybe NLTK • What makes an agent and how this relates to report: Environment, sensor, actuators, goal-oriented, autonomy, learning, adapting, user interaction • Example goals: crawling, extraction, adapting, scheduling, error handling, logging? • Areas: Crawler, scraper (collecting, parser), clean/process, format, store, present, search/interact • Place diagrams in situ

Actions Next Steps

Who	Action	Status
Each	Research, draft and share first next draft by Monday • Camille: code • Maria: draft (merge Maria, Camile) • Abdullah: draft	
Each	Review each • Make comments	
Maria	Maria merge Abdullah prior to Wednesday • One final draft to edit on Google Drive	
Each	Discuss reviewed points on final doc • Edit final doc	

Plan

TEAM 1: DEVELOPMENT TEAM PROJECT

MSc AI: IA Team 1
Maria Ingold

Project Start: Tue, 21/11/2023

Display Week: 1

TASK	ASSIGNED TO	PROGRESS	START	END
Week 3 (21/11-27/11): Kickoff / Understand Requirements				
Team Meeting	Abdullah, Camille, Maria	100%	22/11/23	22/11/23
Set up shared space	Maria	100%	22/11/23	22/11/23
Sign / return contract	Abdullah, Camille, Maria	100%	22/11/23	22/11/23
Schedule meetings	Maria	100%	22/11/23	22/11/23
Clarify with Tutor	Maria (Liasion)	100%	23/11/23	23/11/23
Which/why domain / task	Abdullah, Camille, Maria	199%	22/11/23	27/11/23
Straw-man outline	Maria	100%	22/11/23	23/11/23
Thoughts on outline	Abdullah, Camille, Maria	100%	22/11/23	27/11/23
Week 4 (28/11-04/12): Outline / Plan / Begin Research				
Seminar 4	(Abdullah, Camille), Maria	100%	28/11/23	28/11/23
Team Meeting	Abdullah, Camille, Maria	100%	29/11/23	29/11/23
Initial Research	Abdullah, Camille, Maria	100%	28/11/23	1/12/23
Initial Draft	Abdullah, Camille, Maria	33%	1/12/23	4/12/23
SPRINT		100%	28/11/23	4/12/23
Week 5 (05/12-11/12): Research / Write				
Team Meeting	Abdullah, Camille, Maria		9/12/23	9/12/23
Initial prose draft	Abdullah, Camille, Maria		9/12/23	11/12/23
SPRINT			5/12/23	11/12/23
Week 6 (12/12-18/12): Write / Review / Deliver (DUE 18/12)				
Seminar 6	(Abdullah, Camille), Maria		12/12/23	12/12/23
Merge drafts into single source	Maria		12/12/23	13/12/23
Team Meeting	Abdullah, Camille, Maria		13/12/23	13/12/23
Final draft - factor in seminar 6	Abdullah, Camille, Maria		13/12/23	15/12/23
Submit	Maria?		15/12/23	15/12/23
SPRINT			12/12/23	18/12/23
DUE!			18/12/23	18/12/23